

	FEMA Urban Search & Rescue - Nebraska Task Force 1			
	STAKEHOLDER GROUP	DATE:	12/08/2022	DISTRIBUTION: Stakeholder Group
	ISSUED BY:	Brad Thavenet, Program Manager		
	SUBJECT:	Stakeholder Group Meeting		

MEETING DATE:	12/08/2022	TIME:	0930 hrs
LOCATION:	NE-TF1 Conference Room	PIN:	
FACILITATOR:	Brad Thavenet, Program Manager	NOTES:	Approved by Stakeholders

Member	Y/N	Member	Y/N
Brad Thavenet, Program Manager	Y	TJ Reed, Search Manager	Y
Ngoc Dao, Grants Manager	Y	Nate Spath, Logistics Manager	Y
Brady Papik, Logistics Manager	Y	David Kirchofer, Hazmat Manager	Y
Ashley Engler, Training Manager	Y	Steve Brown, Medical Designee	Y
Chris Labbe, Cache Manager	N	Damon Wirth, Canine Representative	N
Aaron Buettner, Engineering Rep	Y	Dave Kluthe, IST Liaison	Y
Mark Majors, Rescue Manager	Y	Todd Reed, Member at Large	Y
Dan Ripley, Task Force Leader	Y	Matt Meyer, Member at Large	Y
Tamara Forney, Plans Manager	Y	Christian Gage, Member at Large	Y
Kyle Sabatka, Safety Officer	Y		

Virtual Option:

Join Zoom Meeting

<https://us06web.zoom.us/j/87612201669?pwd=RDZzQi9NOXh5UU5tV2JlamxCajVQQT09>

Meeting ID: 876 1220 1669

Passcode: 406695

One tap mobile

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Agenda Items/Discussion:

- **Opening** – Brad Thavenet, Program Manager
 - Welcome
 - Introduction of New Faces
 - Ngoc Dao & Chris Labbe

- **System/Branch Update** – Brad Thavenet, Program Manager
 - Covid Guidance Document_deployment, trainings, meetings
 - *26 of 28 TF's can fill Type 1*
 - *Rumors of multiple branch persons retiring in near future*
 - *FEMA/US&R Response Directorate Chief_Jeremey Greenberg*
 - *HUGE fan of moving closest teams early (not a fan of rotational model)*
 - *Light/Heavy Packages_Box Alarm Concept*
 - Return to National Trainings/Meetings
 - *SARCOP challenges & uses*
 - *Challenges with TF's not being proficient in use of and other federal partners utilizing out data for strategic decision making*
 - Rod Tyus_Central Division Rep retired
 - *Chief Thavenet was elected new Central Division Rep*
 - Continuing Resolution ends 12/16/2022
 - Task Force Equipment Loan Agreement
 - *Allows for the transfer of FEMA issued property to task force (in-progress)*

- **NE-TF1 Update_Administrative**
 - Staff Changes (*refer to handout NE-TF1 IB XXXXXX*)
 - Nic Cunningham_resigned 11/28/22
 - Ngoc Dao NE-TF1 Grants Manager (3/3/22)
 - Chris Labbe NE-TF1 Cache Manager (07/05/22)
 - Brady Papik NE-TF1 Logistics Manager (08/2022)
 - Ashley Engler NE-TF1 Training Manager

Notes: *Nic Cunningham position will not be filled in the short term. Redistribution of task force duties will take place amongst staff to identify a need for the position in the future (reviewed attachments). Task force members in certain disciplines may be relied on and/or scheduled to assist with logistical checks and special projects*

- Administrative Readiness Exercise (ARE)_rescheduled in 2023
 - Date is November 14 – 16, 2023

Notes: *Members maybe identified to assist with preparation and facilitation of ARE*

- MOU with UNMC Physicians finalized_3 additional MTM's
 - 2 – Bryan Hospital, 3 – UNMC, 1 – Non-Affiliate Member
 - Awaiting MTM – ILT, Dr. Ernst is scheduled, 2 waiting

- 2023 Budget & Supplemental Funding(s)
 - Same funding amount for past 5 years
 - MSC Rent scheduled to increase_
 - GM2022-022A Tactical Rescue Suits (*replace MT94*)
 - PD2021-002 \$ 13,464
 - PD2021-011 \$ 47,918
 - PD2022-018 \$181,000

Notes: *MT-94 replacement suits are in-process of being bid for procurement. All other funding fall under Equipment Recapitalization with items purchased from a specific cache list. Staff and specific disciplines are identifying items on the list that have had technological advancements, reached end of service life, or just need updating.*

- Task Force Communications
 - *Manager Minute vs. Bi-weekly/monthly email like CD*

Notes: Discussed the discontinuation of the Manger Minute and provide a monthly email update of NE-TF1 specific information as well as larger FEMA/US&R information from a strategic perspective. It was also mentioned to produce a video update, potentially quarterly, that can be recorded and members can watch during their discretionary time.

- **NE-TF1 Update_Operations**

- Puerto Rico successes and failures
 - (+) FlyAway Kits additional cache(load plans predetermined)
 - (+) National exercise of ATSS Contract
 - (+) Mentoring/Coaching
 - (-) More conscious of personnel at home to load equip
 - (-) HazDec process

Notes: Success and challenges were discussed. It was identified a pallet jack with a built-in scale would assist logistics w/weights of pallets/items as continuing evolving load plans seem to be apparent. Additional POC for HazDec was defined as a need as well as removal of placards related to hazardous material that do not meet minimum thresholds. If TF is asked to FlyAway again, emphasis needs to be on those logistic members left behind to assist with the logistical needs of moving equipment to flight line.

- Search Dog Foundation (*canine succession planning*)
 - Andrew K-9 Chief_put to rest last week
 - Jenkins & Schaaf (*new handlers*) awarded K9, working toward FSE & CE
 - Wilkins & Tatro (*new handlers*) working with SDF for potential K-9
 - Stern_training & interviewing w/foundation for secession K-9
 - Total Number of Canines
 - Handlers: 11-CE, Schaff, Wilkins, Tatro, Jenkins, (training)
 - Stern_new foundation K-9 succession
 - Live Find (LF):
 - Human Remains (HR):

Notes: Succession planning within Canine disciple was discussed. NE-TF1 is in a good place at present. Condolences were expressed for the loss of Chief and all of the efforts Chief provided NE-TF1 and the National FEMA/US&R System.

- 2023 Solicitation of New Members_Specific Disciplines according to needs;
 - Comms Spec (6-total, 5 as primary, 1-set to retire)
 - HERS (3-total)
 - Structures (4-total)
 - 164 total members_42 in training awaiting courses_ScS biggest

Notes: Notification of solicitation will be after ART in January

- Update_Rostering Process/Positions
 - Operations Chief
 - Finance Chief_receipts, signin/out sheets, 19-006, reimbursements
 - Rostered as one of the ten Ground Support
 - Priority Given (*refer handout draft*)
 - Those attending training, special projects
 - CDL-Drivers/Water Rescue

Notes: Finance Chief: person rostered whos primary responsibility is to make sure all receipts, meal rosters, 19-006 form etc are completed with attention to detail and with the appropriate

signatures. This will most likely be rostered by a LTM or NE-TF1 deployable staff member as the collection of these items are directly related to NE-TF1 being reimbursed for that expense.

Operations Chief: person will be rostered in this position that is at the manager level or above. This position will be rostered based on the mission deployed to. Example; HazMat Manager is NE-TF1 is deployed to a CBRNE event, Search Manager should NE-TF1 be deployed to a wide area search type event. Qualification for this position were discussed to include specific courses above minimum qualifications such as ICS 300/400, All Hazard/NWCG Operations Section Chief and/or Div/Sup. These changes, specifically Ops Section Chief is an attempt to be more inline with NIMS ICS, provide the correct persons attending meetings/briefings specifically Tactics Meetings etc.

NE-TF1 is allowed 10 Ground Support on a Type 1 and these positions will be part of those 10 and not effect the normal 70 person roster

Rostering Changes: NE-TF1 will begin to give rostering priority to those members who contribute in various way to the success of the TF. Example; attend special work sessions for their discipline, all training is completed, hold a specific skill set such as CDL/water tech.

Red/White/Blue rosters will continue to be utilized on a rotating monthly basis to roster persons needed.

- Mobilization Manual/Process
 - Evaluate Manual_Mod Commander vs. phased in approach
 - Utilize MyDB to its capacity

Notes: Updating of Manual to coincide with new task force technology, database texting/emailing feature and addition of more staff members to accomplish phased in mobilization notification verses when staff was limited. Inclusion of Duncan Aviation contact info_NE—TF1 FlyAway to Puerto Rico. Needs to be updated prior to ARE

- 3rd & South_revamping of rubble pile
 - ScS Course 2023, planning process to begin in early 2023
 - Some concrete already poured for props
 - Planning meetings to prep for course, include mini FSE?

Notes: Rubble pile has been cleaned up in anticipation of 2023 ScS course. Intent is to add other TF disciplines to next years ScS course ie PTM, SOFR, Logistics, TFL etc. and exercise like a mini exercise. Planning to begin with instructors and staff to plan what is best use of our funding for this training.

- Revisit the directive that MSP be LF&R System Certified Medic
 - New LF&R Medical Director

Notes: Will be revisiting this directive with new LF&R Medical Director (who is a task force member) to see what the viability of transitioning away from only having MSP's who are City of Lincoln System Certified Medics

- Reminder - Reassigning CBT's to all members who have not completed within past 3yrs – Start Date April 2022 will have until end of year

Notes: Stakeholders revisited discussion and starting date for CBT being required by TF members. It was decided CBT's will be mandatory for those members who have not completed a CBT in their respective discipline within the past 3-yrs. Consideration will be given for course rewrites and yearly updates to courses. CBT's will be assigned in 2023 with a 1-yr timeframe for completion. Rostering priority will be given to those who have completed their respective CBT.

- NO SELF DISPATCH to incidents by US&R Staff, must be called to location by command and documented accordingly, CO's can ask command

Notes: Specifically, for LF&R members/Company Officers as a reminder

- **NE-TF1 Update_Purchases**

- Items Currently in Purchasing or Transition
 - SCBA Backplates (received) & PAPARS (*no new updates*)
 - Exploring_Comms Trailer (*no new updates*)
 - Tactical Rescue Suits (*replacing MT94 Suits*)
 - Passenger Van to replace USR2 (Suburban) (*no new updates*)
 - Looking into additional shirt/sweatshirts for personnel bags, common AAR mention

Notes: SCBA_plan is in place to put them in-service once fleet is allowed back into warehouse due to parking lot construction. Tactical Rescue Suits_in-bidding procurement process. All other items are under consideration depending on funding

- **Round Table / Pending Items / Discussion**

- Command & General Staff: Ripley/Forney/Sabatka
- Operations: Majors/Kirchofer/TJ Reed/Wirth/Brown/Buettner
- Logistics: Spath
- Members at Large: Papik/Meyer/Gage
- IST Liaison: Kluthe
- NE-TF1 Staff:

Notes: Nothing additional to add, discussion concluded at 1225hrs.

Next Meeting: TBD